



*I need a Payroll system that will take the stress out of my payroll processes.*

Opera 3 Payroll simplifies your key tasks and is fully accredited by HMRC so you will always have peace of mind.

PAYROLL/HR

## Payroll & HR

We have worked long and hard to make your payroll functions quick and easy, with Opera 3 Payroll, complicated payroll procedures are simplified and automated. For additional peace of mind, Opera 3 Payroll is fully tested against the HM Revenue & Customs Payroll Standard and Pensioner Payroll Standard.

### Scalable

No matter what the size of your operation, Opera 3 provides the power and flexibility you need. Its multi-company capability, coupled with unbeatable speed of processing, mean that it's equally at home in a payroll bureau.

### Online Filing Manager

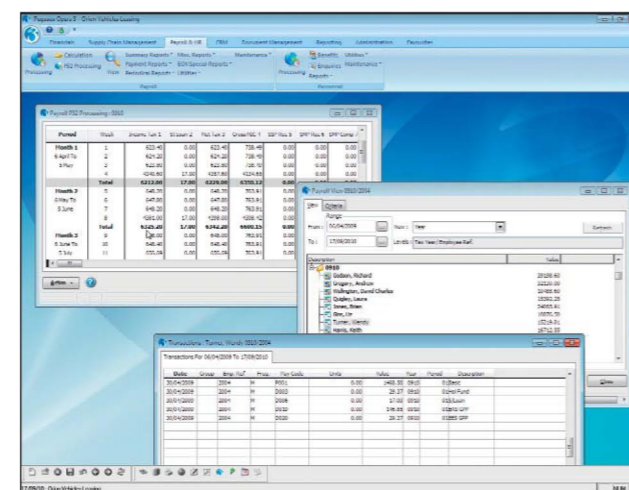
Opera 3 allows you to submit P14 & P35 returns and In-Year forms (P45(1), P45(3), P46, P46(PEN)), ensuring you are compliant with legislation, with unlimited test facilities to guarantee acceptance.

The Pegasus Online Filing Manager was the first application to gain HM Revenue & Customs (HMRC) approval for verifying and electronically submitting P14 and P35 information, and continues to be a trusted service for thousands of companies across the UK.

### Personnel

Accurate, detailed and up-to-date information on employees is key to the running of a successful HR function. Opera 3 enables the management of all employee-related processes including recruitment, retention, training, disciplinary actions, absenteeism, job changes and salary updates.

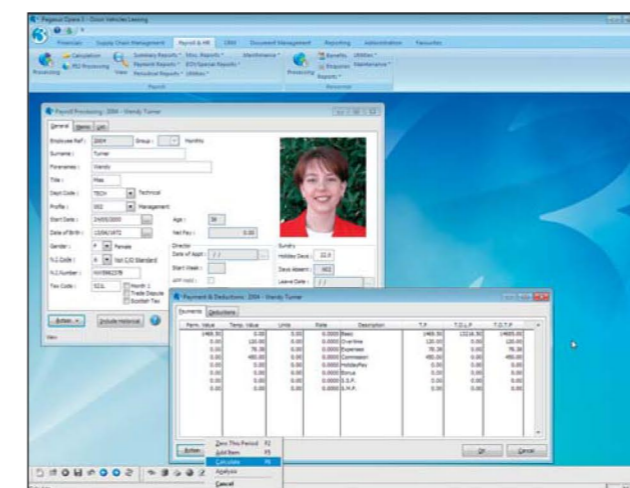
It helps any company to be a people company.



P32 PROCESSING, PAYROLL VIEW

### PAYROLL HIGHLIGHTS

- Links to Nominal Ledger, Cashbook and Document Management
- Submit End-of-Year returns and In-Year forms (P45 Parts 1 & 3 and P46) via the Government Gateway
- Weekly, fortnightly, four-weekly and monthly paid employees can be maintained all on one company
- Unlimited employee profiles, companies and employees
- Employee payment details and payslip images held for up to 999 pay periods



PAYROLL PROCESSING, PAYMENT & DEDUCTIONS



Options	2 weekly	4 weekly	pay frequencies	Yes
Features	Directors National Insurance			Yes
	Contracted-out Pension Deductions			Yes

- Payslips from past periods can be reprinted at any time
- P32 Processing, consolidation and payment recording
- BACS, cheque and cash pay methods are supported
- Automatic management of Student Loan repayments
- Directors' National Insurance calculations
- Multiple pension scheme management
- Track key changes with the Audit Log
- Calculation of SSP, SMP, SPP and SAP with complex legislation built in
- Automated processing of Attachment from Earnings Orders
- Accommodates retrospective NI changes
- Calculates holiday pay across year end
- Timesheet import facility
- Definable reports and payslips
- Group password control and menu level access restriction